



# COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

## STD INVESTIGATOR COUNSELOR I

Job Number: 20000993

Job Code: 41950V000101

Job Group: 4100 - AUXILIARY AND MEDICAL THERAPY

Job Established: 06/16/1982

Job Revised: 05/16/2008

Grade: 12 Salary (MIN - MID):

\$14,938-\$19,789 - Hourly

\$2,427.44-\$3,215.72 - 37.5 Hr. Monthly Salary

\$2,589.26-\$3,430.10 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

### PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>.

**CHARACTERISTICS OF THE JOB:** *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Performs entry level professional duties in the identification and tracing of contacts with sexually transmitted diseases (STD); and performs other duties as required.

### MINIMUM REQUIREMENTS:

#### **EDUCATION:**

Graduate of a college or university with a bachelor's degree.

#### **EXPERIENCE:**

NONE

#### **Substitute EDUCATION for EXPERIENCE:**

NONE

#### **Substitute EXPERIENCE for EDUCATION:**

Experience as a registered nurse, licensed practical nurse, laboratory technician or related field will substitute for the required college on a year-for-year basis.

#### **SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):**

NONE

**EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION:** *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Interviews known patients with STD to obtain information about sexual contacts, suspects, and associates as the means to identify the source and possible spread to others who may have developed or be incubating disease as a result of exposure to the patient. Locates and refers to examination and medical assessment all contacts, suspects, and associates in an expeditious manner so as to be disease interventive and case preventive. After appropriate training, analyzes epidemiologic factors of STD cases; recognizes problems, and conducts necessary follow up measures to improve case management. Provides pretest and post test counseling for individuals seeking testing for antibody to Human Immunodeficiency Virus (HIV). Learns to perform venipuncture to collect blood samples from patients for appropriate testing. Learns to perform laboratory procedures such as darkfield microscopy, preparation and examination of gram stained smears and testing of sera for syphilis by Rapid Plasma Reagin (RPR) technique. Conducts visitations and consultations with physicians, hospital personnel, and laboratory directors to stimulate rapid case reporting and obtain permission to follow up and manage diagnosed cases. Assists in the presentation of educational programs designed to reach groups at high risk for STD, the general public, and health care workers in the public and private sector. Maintains confidential records; prepares and submits a variety of epidemiologic and statistical reports.

**UNIQUE PHYSICAL REQUIREMENTS:**

**TYPICAL WORKING CONDITIONS:** *Incumbents in the job will typically perform their job duties under these conditions.*

Work typically is conducted in both office and laboratory settings. Substantial travel is usually required in making field visits to schools, civic clubs and community organizations. Work may involve dealing with hostile patients and transporting people to health departments and clinics.

**ADDITIONAL REQUIREMENTS:**

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title may be required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

*THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.*